

Job Description: Part-Time Area Coordinator

Compensation: \$100 per club initiated/managed

First Priority Kansas City is seeking a dedicated and passionate individual to serve as a Part-Time Area Coordinator. This role entails initiating and/or managing First Priority clubs in middle and high schools within a designated area. The Area Coordinator will work closely with school administrators, teachers, and students to launch and maintain these clubs and will report directly to the Director.

Key Responsibilities:

Club Initiation: Identify schools within the designated area where First Priority clubs can be established. Reach out to school authorities to gain approval and support for club formation.

Club Formation: Facilitate the formation of First Priority clubs by recruiting student leaders, organizing meetings, and guiding the establishment of club structure and objectives.

Training and Support: Provide training and ongoing support to student leaders to ensure effective club leadership, organization, and adherence to First Priority guidelines.

Relationship Building: Cultivate positive relationships with school administrators, teachers, and community members to garner support for First Priority clubs and ensure their sustainability.

Reporting and Documentation: Maintain accurate records of club activities, membership, and impact. Provide regular reports to First Priority of America regarding club progress and effectiveness.

Qualifications:

- Passion for youth ministry and a strong commitment to nurturing spiritual growth among students.
- Excellent communication and interpersonal skills, with the ability to build relationships and collaborate effectively with diverse stakeholders.
- Self-motivated and capable of working independently with minimal supervision.
- Organizational skills and attention to detail to effectively manage multiple tasks and priorities.
- Previous experience in youth ministry, education, or community outreach preferred.

Note: This is a part-time, contract position with compensation based on the management of First Priority clubs. Compensation is \$100 per club initiated and/or maintained.

Join us in making a positive impact in the lives of students and communities through the establishment of First Priority clubs! Interested applicants need to email your resume to kristina@firstpriority.org.